

**UNITED STATES DEPARTMENT OF ENERGY**

**Competitive Sourcing (A-76)  
Action Plan for Information  
Technology Positions**

**Revised 6/26/02**

## Executive Summary

The Office of the CIO is committed to helping the Department meet its goals for Competitive Sourcing. It is our intent to focus solely on our study and leave Departmental activities and approach to the DOE-HQ Office of Competitive Sourcing/A-76. We will provide any needed support to this office and rely on its employees for expert advice and assistance. We are focused on utilizing the mandate of this study to take a comprehensive look at information technology (IT) functions throughout the department and how we might improve our internal efficiency and effectiveness. It is our goal that through this process we will streamline our procedures and solidify our structure, while improving the security and delivery of information for the department. In order to do this, we believe it is necessary to take the time to examine each and every IT function and not limit our scope to those identified as commercial in the attached 2001 FAIR Act Inventory.

## Concept

Upon examining the magnitude and geographic implications of such a task, we investigated options for our approach. While it is possible to divide the Department by location or Program Office, we believe that the most efficient approach is to review all the functions at once. This approach allows us to have one group of study teams to achieve a corporate most efficient organization and accomplish the President's Management Agenda on Commercial Activities in one large study. The elimination of multiple teams will undoubtedly save Departmental resources. It is our estimation that a corporate approach to IT will yield the largest payoff for our customers. Along these lines, we find it is necessary to look at the multiple functions of IT during one study encompassing the Department. This study will focus on every IT function and related employees at all locations. This approach will require close examination of the 2002 revised FAIR Act Inventory information and verification of the function and reason codes. In order to take a complete look at the Department, we are proposing a schedule of thirty-six to forty-eight months so as not to minimize importance of these functions or compromise our study. The complete overhaul we are planning will no doubt benefit the Department and be well worth any difficulty it may cause. A reengineering and realignment of this magnitude will consume all of this time and is necessary for advancement of the Department. Our plan is to utilize an experienced contractor managed within our group and working with us side-by-side as the expert consultant. The approach will consist of the team and contractor performing some initial site visits for the purpose of properly scoping the study. These sites will vary by geographic location, size, and program office. After completing the scoping project, the consultant will be in a better position to advise and complete a project plan to include a comprehensive approach.

## Team Structure

We are aware of the departmental interest in this project and have developed the attached Communication Plan to facilitate communications with employees. In order to ensure complete representation, we have organized a CIO Program Team, with employees from both the field and HQ with IT and A-76 experience. We know it is important that the field has an opportunity to participate, and to that end a Field Team Lead has been designated to work with the HQ Team. Our Team is structured as a Program Office with a standard project approach. The CIO will serve as the functional leader providing executive leadership and communicating the direction of the Executive Steering Group. The Program Manager will provide day-to-day project leadership with a program support person to assist with communication, action tracking, etc. The program office will also have a Field and HQ Team Lead. These employees will be supplemented as needed with employees from the field and headquarters. Each field site will have the opportunity to designate an A-76 IT POC who will assist in the coordination of all data gathering at their specific site. We will also have a Performance Work Statement (PWS) and a Management Plan Team Leader to head the completion of those plans. In order to manage any possible conflicts of interest, all involved will be required to sign non-disclosure agreements and a firewall will be maintained between the PWS and Management Plan Teams. A contractor consultant will support the team with expert experience in competitive sourcing. This contractor will mirror any federal firewall precautions.

## Training and Resource Requirements

All members of the Program Office have completed the initial training offered by the Office of Competitive Sourcing/A-76. As this training was only an introduction, so in order to have the best-prepared and educated team available, we are requesting twenty slots for additional training per year. We intend to have a knowledgeable and prepared working group. In addition to this training, for Fiscal Year (FY) 02 and FY 03 we will require approximately \$50,000 for the Travel of federal staff to conduct site visits and \$2,000,000 for contractor support to include travel to complete the project scoping study. Additional updates and requirements will be determined after the scoping study and the true magnitude of the project is determined.

## Path Forward

The CIO Program Office will continue in its efforts to establish and execute a program that will initiate the A-76 study objectives while sustaining or improving the overall quality of service. This will require an extraordinary investment of time and labor. The widely dispersed nature of DOE's field offices and operating activities makes it essential to have a standardized approach to meet these objectives. To operate effectively within the current DOE organizational structure, the Program Office needs to employ a centralized approach and oversight while employing subject matter experts.

This A-76 Initial Action Plan Summary sets forth the necessary A-76 Study tactical planning concepts for the DOE program implementation. It establishes an initial, yet specific plan to meet all OMB requirements, and it is designed to work within the current DOE organizational

structure and culture. To remain viable this document must grow and change as the project dictates.

This A-76 Initial Planning Summary involves constructing an initial competitive sourcing approach to successfully accomplish an A-76 Study. These requirements include:

- Communicating with employees, stakeholders, and customers to ensure all parties understand that the program must achieve efficiencies.
- Developing and implementing the tactical plan and milestones for A-76 studies.
- Establishing roles and responsibilities to help achieve success.
- Focusing on taking care of the workforce during any ensuing changes.

The attached documents further illustrate points made in this summary and will be used as necessary supplements.

### **Appendices**

- A. A-76 CIO Communications Plan
- B. A-76 CIO Study Team Participants
- C. A-76 Proposed CIO Study Milestones
- D. A-76 Initial CIO Action Milestones
- E. A-76 2001 CAI By IT Functions

## **Appendix A**

**UNITED STATES DEPARTMENT OF ENERGY**

# **Competitive Sourcing (A-76) Communications Plan for Information Technology Positions**

**Revised 6/20/02**

# Communications Plan for CIO A-76 Study of Information Technology Positions

## 1.0 Purpose

This is the Communications Plan for DOE's Competitive Sourcing activities under OMB Circular No. A-76, Performance of Commercial Activities for Information Technology Positions with guidelines for the dissemination of both internal and external information. The information contains items specific to this study. The Office of Competitive Sourcing/A-76 is disseminating general Information regarding Competitive Sourcing to ensure consistent communication to all interested parties, while the Office of the CIO is disseminating specific information related the Information Technology Study. Note: This communications plan is meant to be a supplement to and not a replacement of the departmental communications plan.

## 2.0 Background

The President and the Secretary have tasked the Department with creating the most efficient and effective organization possible. Their goal is to reduce the size and cost of government, to strengthen accountability, maintain effective oversight, and enhance performance reporting. One of the ways to accomplish this objective is through a public-private competition conducted via an OMB Circular A-76 Commercial Activities study. A-76 has been in existence for over 35 years but primarily implemented, with great success, at the Department of Defense. The purpose of A-76 is to ensure that government employees only perform those activities that must be performed by the government. All other activities are subsequently studied to ascertain if they can be performed by the private sector, or by this or another government agency, at the lowest cost. When a function is announced for an A-76 Commercial Activity (CA) study, both the government and private sector have an opportunity to bid for the work. The A-76 CA study involves the development of a Performance Work Statement (PWS) (similar to a Statement of Work), which serves as the cornerstone of the government's solicitation for bids that both the government provider of services and private firms use as the basis for developing their bids, and a Quality Assurance Plan (QASP) for monitoring of the organization which is finally selected to do the work (government or contractor). The A-76 CA study also involves the development of the government's Management Plan consisting of: a Most Effective Organization (MEO) concept of operations; an In-House Cost Estimate (IHCE) which is the MEO's cost estimate for providing the service; a Technical Performance Plan (TPP) which is the government's technical proposal; and, two Transition Plans (one for transition to a contractor operation, and one to the governmental MEO). The A-76 competition concludes with a cost comparison between the government's In-House Cost Estimate and the "best value" selected from the private sector offeror proposals.

The Functional Lead for the IT Competitive Sourcing Study (the DOE CIO) has determined that it will be expensive and contrary to common sense to conduct multiple studies of IT positions over the next few years, each to come up with a most efficient organization for those positions under study. There can only be one “Most Efficient Organization” for IT within DOE. Because of this inescapable logic, the CIO has been granted authority by Executive Steering Group to conduct one DOE-wide study of all IT in the Department. All Federal IT positions and all IT support contracts will be included in the study. This will reduce the overall cost of the competitive sourcing study, and the monitoring of the post study organization (whether government or contractor). A study of this magnitude involving all IT support for an entire agency has never before been conducted. The potential cost savings and improvements in efficiency are very great. But, this effort will be a very large undertaking and it is critical that the entire A-76 process be conducted thoroughly and in a manner, which can withstand any protest of the final result. The timeframes for the study are provided in the Action Plan, but in general the data gathering and preparation of the Performance Work Statement is expected to take about 2 years. In accordance with GAO guidance a separate team will prepare the MEO and TPP over the following year and a half.

### **3.0 Overall Strategy**

Because the A-76 process directly impacts employees, their families and the local community, as well as DOE union agreements, the announcement of the areas to be studied must be carefully coordinated. It will be the primary responsibility of the Headquarters Office of Competitive Sourcing/A-76, assisted by the A-76 Coordination Team, to oversee the timing, content, and implementation of all communications concerning A-76 matters.

#### **3.1 Preparation**

The Office of Competitive Sourcing/A-76 has created a Competitive Sourcing web page to include a FAIR Act subcategory and an A-76 subcategory with links to A-76 regulations, news releases, anticipated dates of study announcements, and other pertinent information, as needed.

Before the official announcement of the functions to be studied, representatives of the Competitive Sourcing/A-76 Project Office met with senior leadership to keep them informed of all aspects of the A-76 studies.

The Office of Congressional Affairs will be involved in all preliminary meetings in order to properly prepare the necessary groundwork for Congressional notification(s).

The LPSO and Field Office Public Affairs Office, at the request of the Headquarters Office of Public Affairs will identify all local media outlets and prepare press releases timed for dissemination, after DOE's official announcement to Congress, with the details of the studies and their potential impacts on respective local communities. All A-76 related press releases need to be coordinated with the Office of Competitive Sourcing/A-76 and Office of Public Affairs.

The Office of Competitive Sourcing/A-76 has sent an e-mail to go out to all DOE employees through the DOECASST electronic mail system, with details of the announcement and the web page address where they can read the transcript of the announcement, and other associated materials. The specifics of the IT portion of the A-76 study will be posted to and regularly updated on this web page. The URL for the DOE A-76 study web page is: <http://www.ma.mbe.doe.gov/a-76/>.

### **3.2 Initial Announcement**

The initial announcement to Congress included the announcement date, functions, and total number of FTEs to be studied, is being handled through the Office of Congressional Affairs, and the IT Functional Area Team Leader will announce the study plan to the DOE IT community. Notification to the workforce and the unions will occur simultaneously.

### **3.3 Immediate Follow-up as Firm Schedules are Identified for the Studies**

As soon as possible after the announcement, the Office of Competitive Sourcing/A-76 is coordinating additional notifications to customers and other stakeholders with the assistance of applicable LPSOs, Headquarters Elements, and field offices. Information regarding the announced positions, potential impacts to the customer/stakeholder, the Competitive Sourcing/A-76 web page address, and applicable POCs is being provided.

### **3.4 The Competitive Sourcing (A-76) Coordinating Team**

The Competitive Sourcing (A-76) Coordinating Team includes members from: the Office of Competitive Sourcing/A-76; Office of Management, Budget and Evaluation; Office of Congressional Affairs; Office of Public Affairs; General Counsel; Office of Procurement and Assistance Management; Office of Human Resource Management; and other offices as deemed appropriate.

### **3.5 Continuing Information During The Studies**

The functional study Team Leader for IT will send any unique information about the IT portion of the study, including schedules, local news articles, frequently asked questions (FAQ), and scheduled employee meetings to the Office of Competitive Sourcing/A-76

and directly to the program LPSO's and field CIO's, to work in partnership to provide information to the employees affected by the study on a continual basis.

All methods of communication will be employed, including memorandums, e-mail, web postings, and site visits.

The functional study Team Leader for IT will work with the Office of Competitive Sourcing/A-76 to arrange any needed system administrator access to bulletin boards, establish telephone hot lines, and provide question/suggestion boxes to communicate with employees who may not have access to the web.

The functional study Team Leader for IT will schedule regular meetings with all directly affected employees to brief them on study progress and provide a forum for human resources (HR) representatives to respond to employee concerns.

Local public affairs offices need to be ready to respond to local media inquiries. All A-76 press releases need to be cleared through the Office of Competitive Sourcing/A-76 and Headquarters Office of Public Affairs.

Appropriate Departmental staff will keep the unions informed on the status of the studies. It is anticipated that unions will periodically meet with the directly affected employees and will seek out local A-76 team members to give and solicit feedback on the study progress. One effective method to encourage accurate information sharing is to include a union representative on the A-76 team who can report to union leadership while the PWS is being written.

The functional study Team Leader for IT will keep customers/stakeholders updated and respond to their questions.

As each site is visited for data gathering purposes for the preparation of the PWS, the team members will work with the site's A-76 coordinator for the IT portion of the study to arrange briefings for the site's management and affected employees. The entire process will be explained. The team will also request local HR representation to answer any employment related concerns of the affected employees.

### **3.6 Announcement Date**

The announcement of the final competition results requires the same careful coordination as the initial announcement. Directly affected employees should be informed in a closed meeting with HR and legal representatives capable of responding to questions and concerns that may arise from the decision.

## **4.0 Objectives**

The overall objective of this plan is to provide the functional study Team Leader for IT general guidelines for effective communication during the A-76 study process. Specifically, the plan will:

- Increase awareness and promote understanding of the A-76 process
- Serve as a guide for providing consistent communication about A-76
- Describe the messages, target audience, vehicles and timing of communications geared to mitigate resistance and obtain support and commitment from the union, impacted employees, stakeholders and customers
- Serve as a method for obtaining buy-in and participation during the A-76 process

The plan is created with general guidelines in order to accommodate the ever-changing communication needs during the A-76 study process. The success of the communication effort will depend on the functional study Team Leader's ability to assess each situation and to adjust the communication product or frequency as dictated by the feedback of the participants. In large part, the success of the A-76 study process will hinge on effective communication to both internal and external audiences.

### **4.1 Identify the target audiences and their basic information needs**

Identifying the target audience and their information needs is an important first step in the process. The target audience dictates the amount and type of information to be provided to ensure that all participants in the A-76 process remain informed and involved. Table 7 shows common A-76 target audiences and the types of information required.

**Table 2: Target Audiences and Information Needs**

Target Audience	Information
<b>Internal Audience</b>	
Lead Program Secretarial Offices, Heads of Headquarters Elements, Field Offices, and Program Secretarial Offices	<ul style="list-style-type: none"> <li>• Information on A-76 Team decisions that may have policy or legal implications</li> <li>• Progress updates from A-76 teams</li> <li>• Information necessary to update CAMIS</li> <li>• Information on funding requirements including contractor support</li> </ul>
Activity Contracting Offices	<ul style="list-style-type: none"> <li>• An explanation of the A-76 study process</li> <li>• Schedule of dates of solicitations</li> <li>• Information for completing Schedules B, L and M of the solicitation</li> </ul>
Headquarters Office of Competitive Sourcing/A-76	<ul style="list-style-type: none"> <li>• A-76 Team decisions that may have policy or legal implications</li> <li>• Policy Guidance</li> <li>• A-76 Study Program progress</li> <li>• Information necessary to update CAMIS</li> <li>• Independent Review Guidance</li> <li>• Lesson Learned during the A-76 Study</li> <li>• Reports on contractor support performance</li> <li>• Budget funding needs</li> <li>• A-76 Team meeting schedules</li> </ul>
Field Office Human Resources Offices	<ul style="list-style-type: none"> <li>• An explanation of A-76 study process</li> <li>• A-76 Team meeting schedules</li> <li>• Schedules for meeting with employees</li> <li>• Updates on Human Resource issues</li> </ul>
Local Public Affairs Office	<ul style="list-style-type: none"> <li>• An explanation of A-76 study process</li> <li>• A-76 Study Program progress</li> <li>• Functional Study Team meeting schedules</li> <li>• Schedules for meeting with employees</li> </ul>
Federal Employee Union Representatives	<ul style="list-style-type: none"> <li>• Need for the study and function under study</li> <li>• An explanation of the A-76 study process</li> <li>• A-76 Study Program progress</li> <li>• Functional Study Team meeting schedules</li> <li>• Employee rights and benefits</li> </ul>

Target Audience	Information
<b>Internal Audience</b>	
DOE Federal Employees announced for Study	<ul style="list-style-type: none"> <li>• An explanation of the A-76 study process</li> <li>• An understanding the need for the study</li> <li>• Constant communications to allay any undue fears and maintain morale</li> <li>• Reinforcement of the importance of employee participation in the A-76 study process</li> <li>• Rights of and benefits to employees during, and as a result of, A-76 study process</li> <li>• A-76 Study Program progress</li> </ul>
<b>External Audience</b>	
Customers	<ul style="list-style-type: none"> <li>• Updates on issues from the A-76 study which affect the products and services they receive</li> <li>• A-76 Study progress</li> <li>• Draft copy of the PWS for review and comment</li> </ul>
Stakeholders	<ul style="list-style-type: none"> <li>• Updates on issues from the A-76 study which affect the Department's products and services.</li> </ul>
Local Community	<ul style="list-style-type: none"> <li>• An understanding of the need for the study</li> <li>• The potential effect on the workforce and the community</li> <li>• Employee rights</li> <li>• The A-76 process for fair and equitable competition</li> </ul>

**4.2 Identify Communication Needs and the Responsible Office**

Identifying communication needs and the individual/office responsible is also important to ensure that all levels of DOE understand their responsibilities as partners in the communication process. Table 3 identifies common communication needs during the A-76 process and the responsible office.

**Table 3: Communication Needs and the Responsible Office**

Communication Needs	Office
Acquisition planning, source selection, and other procurement assistance	<ul style="list-style-type: none"> <li>• Local contracting officers and the OMBE</li> </ul>
Manpower management	<ul style="list-style-type: none"> <li>• Local human resources office and the Office of Human Resource Management)</li> </ul>

Updates on FAIR Act inventory, policy guidance for the Operations and Field Offices	<ul style="list-style-type: none"> <li>Office of Competitive Sourcing/A-76</li> </ul>
PWS/QASP guidance, schedules of studies and their progress	<ul style="list-style-type: none"> <li>Office of Competitive Sourcing/A-76</li> </ul>
Oversight for the A-76 Program throughout DOE	<ul style="list-style-type: none"> <li>Office of Competitive Sourcing/A-76, Executive Steering Group</li> </ul>
Overall policy guidance	<ul style="list-style-type: none"> <li>Office of Competitive Sourcing/A-76, Executive Steering Group</li> </ul>
Specific A-76 guidance and overall progress of current A-76 Program	<ul style="list-style-type: none"> <li>Office of Competitive Sourcing/A-76</li> </ul>

### 4.3 Identify Methods of Communication

Identifying the most effective methods of communication for each target audience and a schedule, which ensures that participants will receive current, timely information is another important step in the implementation of an effective Communication Plan. Table 4 identifies common target audiences and the most efficient methods of communication for A-76 studies.

**Table 4: Methods of Communication and the Target Audience**

Methods of Communication	Types of Communication	Target Audience	Schedule	Responsible Party
Video Teleconference or Video tape	<ul style="list-style-type: none"> <li>Program Objectives and Leadership Commitment</li> </ul>	<ul style="list-style-type: none"> <li>All impacted DOE employees</li> </ul>	<ul style="list-style-type: none"> <li>As required</li> </ul>	<ul style="list-style-type: none"> <li>Office of Competitive Sourcing/A-76</li> </ul>

<b>Methods of Communication</b>	<b>Types of Communication</b>	<b>Target Audience</b>	<b>Schedule</b>	<b>Responsible Party</b>
<b>All Hands Meetings</b>	<ul style="list-style-type: none"> <li>• Schedule of A-76 studies</li> <li>• HR information</li> </ul>	<ul style="list-style-type: none"> <li>• Impacted employees</li> </ul>	<ul style="list-style-type: none"> <li>• As frequently as necessary</li> </ul>	<ul style="list-style-type: none"> <li>• Functional Study Team Leader, A-76 Teams and Office of Competitive Sourcing/A-76 with assistance from local human resource offices</li> </ul>
<b>DOE and local A-76 Web Pages</b>	<ul style="list-style-type: none"> <li>• Frequently Asked Questions</li> <li>• Lesson Learned</li> <li>• Templates of PWS/QASP</li> </ul>	<ul style="list-style-type: none"> <li>• Lead Program Secretarial Offices, Headquarters Elements, Field Offices, A-76 teams, unions, impacted employees, local communities</li> </ul>	<ul style="list-style-type: none"> <li>• Update as frequently as needed</li> </ul>	<ul style="list-style-type: none"> <li>• Office of Competitive Sourcing/A-76 with assistance from Functional Study Team Leader and A-76 teams</li> </ul>
Pre-solicitation, Data Gathering Site Visits for A-76 studies	<ul style="list-style-type: none"> <li>• Explanation at each site of the IT A-76 process.</li> <li>• Data gathering for the PWS and QASP development.</li> </ul>	<ul style="list-style-type: none"> <li>• Potential Contractors and the MEO/TPP team.</li> </ul>	<ul style="list-style-type: none"> <li>• To be provided as an appendix to the IT Competitive Sourcing Action Plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Functional Study Team Leader, A-76 teams with assistance from the Office of Competitive Sourcing/A-76, LPSOs, and Field Offices with assistance from the OMBE and local contracting offices</li> </ul>
News Stories, Editorials	<ul style="list-style-type: none"> <li>• Study Announcement Timelines</li> <li>• Impact on the</li> </ul>	<ul style="list-style-type: none"> <li>• Impacted employees, local community</li> </ul>	<ul style="list-style-type: none"> <li>• As needed</li> </ul>	<ul style="list-style-type: none"> <li>• Functional Study Team Leader, A-76 teams,</li> </ul>

<b>Methods of Communication</b>	<b>Types of Communication</b>	<b>Target Audience</b>	<b>Schedule</b>	<b>Responsible Party</b>
	community			Headquarters A-76 Coordination Team and local public affairs offices
<b>Local Bulletin Boards</b>	<ul style="list-style-type: none"> <li>• Current timeline</li> <li>• All Hands Meetings</li> <li>• Union communications</li> </ul>	<ul style="list-style-type: none"> <li>• Impacted employees</li> </ul>	<ul style="list-style-type: none"> <li>• As needed</li> </ul>	<ul style="list-style-type: none"> <li>• Competitive Sourcing/A-76 Office, Functional Study Team Leader, Local A-76 POC's</li> </ul>
Local Suggestion Boxes	<ul style="list-style-type: none"> <li>• Process Improvements</li> <li>• Questions and Concerns</li> </ul>	<ul style="list-style-type: none"> <li>• Impacted Employees</li> </ul>	<ul style="list-style-type: none"> <li>• As needed</li> </ul>	<ul style="list-style-type: none"> <li>• Competitive Sourcing/A-76 Office, Functional Study Team Leader, Local A-76 POC's</li> </ul>
Local Hot Lines, Newsletters, Website, Video Conference, E-Mails	<ul style="list-style-type: none"> <li>• Questions and Concerns</li> </ul>	<ul style="list-style-type: none"> <li>• Impacted Employees</li> </ul>	<ul style="list-style-type: none"> <li>• As needed</li> </ul>	<ul style="list-style-type: none"> <li>• Competitive Sourcing/A-76 Office, Functional Study Team Leader, Local A-76 POC's</li> </ul>

#### **4.4 Create a Schedule For Implementing the Communication Plan**

Implementation of an ongoing Communication Plan will require a plan of action, which identifies the type of message, target audience and vehicle with assigned tasks and scheduled release dates. Table 5 is a suggested format for monitoring the implementation plan. The table pulls the information from Table 3, Communication Needs and the Responsible Office, and then assigns a Scheduled Completion Date and the office/individual assigned the task. The first line has been completed as an example.

Table 5: Communication Schedule

<b>Communication Needs</b>	<b>Target Audience</b>	<b>Method of Communications</b>	<b>Scheduled Completion Date</b>	<b>Responsible Party</b>
Employee Meetings	Affected Employees	All Hands meetings, Video Teleconferencing and/or Site Visits.	As Needed	Functional Study Team Leader and Local A-76 POC's
Request for CIO POC's for Study	LPSOs, Headquarters Elements, Field Offices	Memorandums and Emails	TBD	Functional Study Team Leader
A-76 Action Plan and Updates	Affected Employees	Memorandums, Emails, Website	Submitted 5/21 for Exec Comm. Approval	Functional Study Team Leader
A-76 Background and Training Info	All Employees	Website	Submitted Request 4/22 to Competitive Sourcing/A-76 Office	Competitive Sourcing/A-76 Office

### **5.0 General Communication Guidelines Important Points to Remember**

Below are general communication guidelines that must be followed for successfully implementing the A-76 program throughout the Department:

- Due to the sensitivity of the A-76 study process, the Headquarters Office of Competitive Sourcing/A-76 and the Office of Public Affairs need to be involved in providing guidelines for any internal or public communication regarding the study.
- Face to face communication is the most effective communications tool followed by written material.
- Feedback is essential to the evolution of the communication strategy.
- Communication efforts must keep in mind that employees fear the unknown perhaps more than the outcome of the A-76 effort.
- Open communication between employees and their supervisors is essential.
- Ensure that there is a POC established for employees to get HR related information.
- Cost-cutting initiatives and studies, regardless of current terms used to describe them, will be perceived by all audiences, including the civilian workforce, as downsizing efforts.
- All audiences will have preconceived ideas about the A-76 process and communications including:
  - Have decision's already been made?
  - Why is DOE doing this study?
  - Is there a pre-determined agenda?
  - Will there be opportunities for federal employees in the new organization?

## **6.0 Additional Communication Contacts**

A field representative serves on the IT Functional Study and Performance Work Statement (PWS) development teams. Questions and suggestions from affected field activities are encouraged. This representative may be contacted directly, as can any member of the teams. Because of the contractual sensitivity of the information being gathered for the preparation of the PWS, each team member is bound by a non-disclosure agreement, so certain information may not be available for general dissemination until specific milestones have been reached; e.g., drafts of the PWS will not be distributed until the solicitation is announced so that all bidders are treated equally. See the IT competitive Sourcing Action Plan for details concerning these milestones.

### **6.1 Internal Media Outlets**

- DOE internal newsletter
- DOE web page
- DOECAST

## 6.2 General Information Approved for Release

TBD

### 6.3 Points of Contact

Title/Position	Name	Phone Number	Fax Number	Email Address
Office of the Secretary	TBD	TBD	TBD	TBD
Headquarters Competitive Sourcing/A-76 Coordinating Team	Dennis O'Brien	202-586-1690	586-1972	dennis.o'brien@hq.doe.gov
DOE Management Council	Bruce Carnes	202-586-4171	586-1972	<a href="mailto:bruce.carnes@hq.doe.gov">bruce.carnes@hq.doe.gov</a>
Office of the General Counsel	Maryann Shebek Prentis Cook	202-586-1519 202-586-3430		<a href="mailto:maryann.shebek@hq.doe.gov">maryann.shebek@hq.doe.gov</a> Prentis.Cook@hq.doe.gov
Office of Congressional Affairs	Kathy Perry	202-586-2777		Kathy.perry@hq.doe.gov
Office of Management, Budget and Evaluation	Howard Borgstrom	202-586-3960		<a href="mailto:Howard.Borgstrom@hq.doe.gov">Howard.Borgstrom@hq.doe.gov</a>
Office of the Inspector General	TBD	TBD	TBD	TBD
Office of Public Affairs	Alfonso Aguilar	202-586-4940		alfonso.aguilarr@hq.doe.gov
Office of Procurement and Assistance Management	Jan Chavez	202-586-3215		Jan.chavez@hq.doe.gov
Office of Human Resource Management	Robert Keener	202-586-1542		<a href="mailto:robert.keener@hq.doe.gov">robert.keener@hq.doe.gov</a>
Lead Program	TBD	TBD	TBD	TBD

Title/Position	Name	Phone Number	Fax Number	Email Address
Secretarial Offices				
A-76 CIO Functional Leader	Karen Evans	202-586-0166	202-586-7966	<a href="mailto:Karen.evans@hq.doe.gov">Karen.evans@hq.doe.gov</a>
A-76 CIO Program Manager	Bill Sylvester	202-586-0166	202-586-7738	bill.sylvester@hq.doe.gov
A-76 CIO HQ POC	Rickey Hall	301-903-8022	301-903-2261	Rickey.hall@hq.doe.gov
A-76 CIO Field POC	Jeff Vaughn	937-865-3022	937-865-4312	Jeff.vaughn@ohio.doe.gov
A-76 CIO Team Member	Kevin Cooke	202-586-6566	202-586-9833	Kevin.cooke@hq.doe.gov
Management Plan Team Leader	TBD	TBD	TBD	TBD
PWS Team Leader	TBD	TBD	TBD	TBD
Field Liaisons	TBD	TBD	TBD	TBD

## **Appendix B**

**UNITED STATES DEPARTMENT OF ENERGY**

# **Competitive Sourcing (A-76) Study Team Participants for Information Technology Positions**

Revised 6/13/02

<b>Title/Position</b>	<b>Name</b>	<b>Phone Number</b>	<b>Fax Number</b>	<b>Email Address</b>
Office of the Secretary	TBD	TBD	TBD	TBD
Headquarters Competitive Sourcing/A-76 Coordinating Team	Dennis O'Brien	202-586-1690	586-1972	dennis.o'brien@hq.doe.gov
DOE Management Council	Bruce Carnes	202-586-4171	586-1972	<a href="mailto:bruce.carnes@hq.doe.gov">bruce.carnes@hq.doe.gov</a>
Office of the General Counsel	Maryann Shebek Prentis Cook	202-586-1519 202-586-3430		<a href="mailto:maryann.shebek@hq.doe.gov">maryann.shebek@hq.doe.gov</a> Prentis.Cook@hq.doe.gov
Office of Congressional Affairs	Kathy Perry	202-586-2777		Kathy.perry@hq.doe.gov
Office of Management, Budget and Evaluation	Howard Borgstrom	202-586-3960		<a href="mailto:Howard.Borgstrom@hq.doe.gov">Howard.Borgstrom@hq.doe.gov</a>
Office of the Inspector General	TBD	TBD	TBD	TBD
Office of Public Affairs	Alfonso Aguilar	202-586-4940		alfonso.aguilarr@hq.doe.gov
Office of Procurement and Assistance Management	Jan Chavez	202-586-3215		Jan.chavez@hq.doe.gov
Office of Human Resource Management	Robert Keener	202-586-1542		<a href="mailto:robert.keener@hq.doe.gov">robert.keener@hq.doe.gov</a>
Lead Program Secretarial Offices	TBD	TBD	TBD	TBD
A-76 CIO Functional Leader	Karen Evans	202-586-0166	202-586-7966	<a href="mailto:Karen.evans@hq.doe.gov">Karen.evans@hq.doe.gov</a>
A-76 CIO Program Manager	Bill Sylvester	202-586-0166	202-586-7738	bill.sylvester

<b>Title/Position</b>	<b>Name</b>	<b>Phone Number</b>	<b>Fax Number</b>	<b>Email Address</b>
				@hq.doe.gov
A-76 CIO HQ POC	Rickey Hall	301-903-8022	301-903-2261	Rickey.hall@hq.doe.gov
A-76 CIO Field POC	Jeff Vaughn	937-865-3022	937-865-4312	Jeff.vaughn@ohio.doe.gov
A-76 CIO Team Member	Kevin Cooke	202-586-6566	202-586-9833	Kevin.cooke@hq.doe.gov
Management Plan Team Leader	TBD	TBD	TBD	TBD
PWS Team Leader	TBD	TBD	TBD	TBD
Field Liaisons	TBD	TBD	TBD	TBD

## **Appendix C**

**UNITED STATES DEPARTMENT OF ENERGY**

# **Competitive Sourcing (A-76)**

**Proposed Study Milestones for Information Technology  
Positions**

**Revised 6/26/02**

<b>A-76 Process Step</b>	<b>Start Date</b>	<b>Completion Date</b>
<b>Step 1: Plan for the A-76 Study</b>	3/21/02	5/21/02
<b>Step 2: Data Gathering</b>	6/02	3/03
<b>Step3: Develop PWS and QASP</b>	2/03	10/03
<b>3a: 1<sup>st</sup> Draft PWS</b>	2/03	7/03
<b>3b: 1<sup>st</sup> Draft QASP</b>	7/03	10/03
<b>Step 4: Review and Revise PWS and QASP</b>	8/03	11/03
<b>4a: 2<sup>nd</sup> Draft PWS</b>	8/03	9/03
<b>4b: 2<sup>nd</sup> Draft QASP</b>	10/03	11/03
<b>Step 5: Obtain High Level Approval of PWS and QASP</b>	11/03	1/04
<b>5a: Final PWS</b>	11/03	1/04
<b>5b: Final QASP</b>	11/03	1/04
<b>Step 6: Conduct Pre-solicitation Actions</b>	1/04	4/04
<b>Step 7: Prepare and Issue Solicitation</b>	4/04	7/04
<b>Step 8: Develop the Management Plan (MEO, TPP, TP's, IHCE)</b>	Actions will be performed separately from but concurrently with finalization of MEO Actions	
<b>8a: Organizing Management Plan Team</b>		
<b>8b: Developing More Efficient Ways of Doing Business</b>		
<b>8c: Receive PWS/QASP &amp; Develop MEO</b>		
<b>8d: Technical Performance Plan (TPP)</b>	11/04	1/05
<b>8e: Two Transition Plans (TP's)</b>	1/05	3/05
<b>8f: In-House Cost Estimate (IHCE)</b>	2/05	3/05
<b>Step 9: Respond to Solicitation (all bids in)</b>	7/04	1/05
<b>Step 10: Perform Independent Review</b>	2/05	4/05
<b>Step 11: Evaluate Contractor Proposals</b>	2/05	4/05
<b>Step 12: Obtain Pre-negotiation Clearance Approval</b>	5/05	6/05
<b>Step 13: Conduct Discussions with Offerors</b>	7/05	8/05
<b>Step 14: Obtain Final Clearance Approval for Selecting Best Value Contractor Proposal</b>	9/05	10/05
<b>Step 15: Compare Government and Contractor Proposals</b>	10/05	11/05
<b>Step 16: Announce Tentative Decision</b>	11/05	11/05

## **Appendix D**

**UNITED STATES DEPARTMENT OF ENERGY**

# **Competitive Sourcing (A-76)**

**Initial Action Milestones for Information Technology  
Positions**

**Revised 6/13/02**

<b>Initial Activity</b>	<b>Date</b>
<b>Identify A-76 Team Participants:</b>	
A-76 Management	4/02
A-76 Core Team	4/02
A-76 Points of Contact	TBD
<b>Develop Initial Study Plan</b>	5/02
<b>Communications Strategy:</b>	
Develop Communications Plan	5/02
Brief Senior Leadership	5/02
Brief Workforce, Unions, Stakeholders, Customers	4/02
<b>Attend A-76 Training:</b>	
Executive Overview	4/02
Initial A-76 Team Training	5/02
Workforce Orientation	TBD
<b>Package Studies</b>	6/02
<b>Obtain Consultant Support</b>	6/02

## **Appendix E**

**UNITED STATES DEPARTMENT OF ENERGY**

# **Competitive Sourcing (A-76)**

2001 CAI by IT Function

**Revised 6/13/02**

Appendix E 2001 CAI by IT function.xls

	B	C	D	E	F	G	H	I	J	K	L	M	O	P	Q	R	S
1	Facility	FieldOfficeCode	Function	Function	InvCity	InvLP	InvPa	InvPo	InvPosTitle	Invpt	FTEs	OfficeBranch	Reaso	RespName	RespPhone	State	YrFirst
2	KANSAS CITY	AL	Computing Services and Data Base Management	W310	KANSAS CITY	DP	GS	334	COMPUTER SPECIALIST	13	1	NWAS15000A	A	John Jackson	505-845-5474	KS	1999
3	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	12	1	NWAD14500A	A	John Jackson	505-845-5474	NM	1999
4	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	12	1	NWAD14600A	A	John Jackson	505-845-5474	NM	1999
5	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	13	1	NWAD11600A	A	John Jackson	505-845-5474	NM	1999
6	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	13	1	NWAD14500A	A	John Jackson	505-845-5474	NM	1999
7	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	13	1	NWAD14500A	A	John Jackson	505-845-5474	NM	1999
8	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	13	4	NWAD14500A	A	John Jackson	505-845-5474	NM	1999
9	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	13	2	NWAD14600A	A	John Jackson	505-845-5474	NM	1999
10	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	13	1	NWAD17400A	A	John Jackson	505-845-5474	NM	1999
11	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	13	2	NWAE13300A	A	John Jackson	505-845-5474	NM	1999
12	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	13	1	NWAK12000A	A	John Jackson	505-845-5474	NM	1999
13	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	LEAD COMPUTER SPECIALIST	14	2	NWAD14600A	A	John Jackson	505-845-5474	NM	1999
14	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	334	COMPUTER SPECIALIST	14	1	NWAD14600A	A	John Jackson	505-845-5474	NM	1999
15	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	34	LEAD COMPUTER SPECIALIST	14	1	NWAE13300A	A	John Jackson	505-845-5474	NM	1999
16	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	34	COMPUTER ASSISTANT	05	1	NWAD14500A	A	John Jackson	505-845-5474	NM	1999
17	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	391	TELECOMMUNICATIONS SPECIA	13	1	NWAD14600A	A	John Jackson	505-845-5474	NM	1999
18	ALBUQUERQUE	AL	Computing Services and Data Base Management	W310	ALBUQUERQUE	DP	GS	391	TELECOMMUNICATIONS SPECIA	12	1	NWAD14600A	A	John Jackson	505-845-5474	NM	1999
19	Albuquerque	AL	Directives and Records Management Services	Y840	ALBUQUERQUE	DP	GS	303	DIRECTIVES+PROGRAM+COORD	7	1	NWAJ11000A	A	John+Jackson			1999
20	Albuquerque	AL	Personnel IT Support	B702	Albuquerque	DP	GS		Human+Resources+Assistant+%28	06	3	AL+	A	John+Jackson			1999
21	ALBUQUERQUE	AL	Telecommunication Centers	W220	ALBUQUERQUE	DP	GM	391	TELECOMMUNICATIONS SPECIA	13	1	NWAE13300A	A	John Jackson	505-845-5474	NM	1999
22	Albany	ARC	Information Operations and Information Assurance/Secu	W410	Albany	FE	GS	334	Computer Specialist	12	1	2809	A	Max Lewis	541-967-5901	OR	1999
23	Argonne	Chi	Computing Services and Data Base Management	W310	Argonne	SC	GS	334	Comp Spc	12	5	5070220000	A	Jack Hoelscher	630-252-2300	IL	1999
24	Argonne	Chi	Computing Services and Data Base Management	W310	Argonne	SC	GS	334	Ld Comp Spc	13	1	5070220000	A	Jack Hoelscher	630-252-2300	IL	1999
25	Argonne	Chi	Computing Services and Data Base Management	W310	Argonne	SC	GS	334	Sup Comp Spc	14	1	5070220000	A	Jack Hoelscher	630-252-2300	IL	1999
26	Argonne	Chi	Computing Services and Data Base Management	W310	Argonne	SC	GS	334	Sup Comp Spc	15	1	5070220000	A	Jack Hoelscher	630-252-2300	IL	1999
27	Argonne	Chi	Directives and Records Management Services	Y840	Argonne	SC	GS	301	Mgt Sup Spc	12	1	5070220000	A	Jack Hoelscher	630-252-2300	IL	1999
28	Argonne	Chi	Directives and Records Management Services	Y840	Argonne	SC	GS	301	Mgt Sup Spc	9	1	5070220000	A	Jack Hoelscher	630-252-2300	IL	1999
29	Forrestal	DP	Computing Services and Data Base Management	W310	Washington	DP	GS	334	Computer Specialist	07	1	N144300000	C	Lynne Leatherman	301-903-4036	DC	2001
30	Forrestal	DP	Computing Services and Data Base Management	W310	Washington	DP	GS	334	Computer Specialist	13	1	N144300000	C	Lynne Leatherman	301-903-4036	DC	2001
31	Germantown	DP	Computing Services and Data Base Management	W310	Germantown	DP	GS	343	Supervisory Program Analyst	14	1	N144300000	C	Lynne Leatherman	301-903-4036	MD	2001
32	Germantown	DP	Computing Services and Data Base Management	W310	Germantown	DP	GS	334	Computer Specialist	14	1	N144300000	C	Lynne Leatherman	301-903-4036	MD	2001
33	Germantown	DP	Computing Services and Data Base Management	W310	Germantown	DP	EJ	334	Computer Specialist	04	1	N144300000	C	Lynne Leatherman	301-903-4036	MD	2001
34	Germantown	DP	Computing Services and Data Base Management	W310	Germantown	DP	GS	343	Program Analyst	13	1	N144300000	C	Lynne Leatherman	301-903-4036	MD	2001
35	Germantown	DP	Computing Services and Data Base Management	W310	Germantown	DP	GS	334	Computer Specialist	15	1	N144300000	C	Lynne Leatherman	301-903-4036	MD	2001
36	Germantown	DP	Other Information Operation Services	W499	Germantown	DP	GS	343	Program Analyst	09	1	N106000000	C	Lynne Leatherman	301-903-4036	MD	2001
37	Germantown	DP	Other Information Operation Services	W499	Germantown	DP	GS	343	Program Analyst	09	1	N144300000	C	Lynne Leatherman	301-903-4036	MD	2001
38	Forrestal	ED	Other ADP Functions	W999	Washington		GS	334	Computer Specialist	13	1	ED-1	B	Myrna Turturro	202-586-4676	DC	1999
39	Forrestal	ED	Other ADP Functions	W999	Washington		GS	301	Minority Information Specialist	13	1	ED-2	B	Myrna Turturro	202-586-4676	DC	1999
40	Denver Regional	CEE	Computing Services and Data Base Management	W310	Golden	EE	GS	334	Computer+Specialist	12	1	21002D0000	B	Nicole Chesley	202-586-4667	CO	1999
41	Forrestal	EE	Computing Services and Data Base Management	W310	Washington	EE	GS	334	Computer Specialist	11	1	2100320000	B	Nicole Chesley	202-586-4667	DC	1999
42	Forrestal	EE	Computing Services and Data Base Management	W310	Washington	EE	GS	334	Computer Specialist	14	1	2100320000	B	Nicole Chesley	202-586-4667	DC	1999
43	Seattle Regional	EE	Computing Services and Data Base Management	W310	Seattle	EE	GS	334	Computer+Specialist	12	1	21002F0000	B	Nicole Chesley	202-586-4667	WA	1999
44	Forrestal	EE	Other Information Operation Services	W499	Washington	EE	GS	301	Correspondence Management Spec	09	2	2100320000	B	Nicole Chesley	202-586-4667	DC	1999
45	Forrestal	EE	Other Information Operation Services	W499	Washington	EE	GS	301	Correspondence Management Spec	11	1	2100320000	B	Nicole Chesley	202-586-4667	DC	1999
46	Germantown	EH	Records Administration	H608	Germantown		GS	301	Program Planning Specialist	13	1	1Y50000000	A	Stephanie Hancock	301-903-9881	MD	1999
47	Germantown	EH	Computing Services and Data Base Management	W310	Germantown		GS	343	Management Analyst	14	1	1Y62000000	C	Stephanie Hancock	301-903-9881	MD	1999
48	Germantown	EH	Computing Services and Data Base Management	W310	Germantown		GS	334	Computer Specialist	14	1	1Y62000000	C	Stephanie Hancock	301-903-9881	MD	1999
49	Germantown	EH	Computing Services and Data Base Management	W310	Germantown		GS	334	Cpometer Systems Analyst	13	1	1Y62000000	C	Stephanie Hancock	301-903-9881	MD	1999
50	Germantown	EH	Computing Services and Data Base Management	W310	Germantown		GS	334	Computer Specialist	12	1	1Y62000000	C	Stephanie Hancock	301-903-9881	MD	1999
51	Germantown	EH	Computing Services and Data Base Management	W310	Germantown		GS	301	Information Management & Support	12	1	1Y62000000	C	Stephanie Hancock	301-903-9881	MD	1999
52	Germantown	EH	Computing Services and Data Base Management	W310	Germantown		GS	1412	Technical Information Specialist	11	1	1Y62000000	C	Stephanie Hancock	301-903-9881	MD	1999
53	Forrestal	EIA	Information Operations and Information Assurance/Secu	W410	Washington		GS	334	Computer Specialist	07	1	ITG	A	Barbara Hall	202-586-4482	DC	1999
54	Forrestal	EIA	Information Operations and Information Assurance/Secu	W410	Washington		GS	334	Computer Specialist	09	2	ITG	A	Barbara Hall	202-586-4482	DC	1999
55	Forrestal	EIA	Information Operations and Information Assurance/Secu	W410	Washington		GS	334	Computer Specialist	12	4	ITG	A	Barbara Hall	202-586-4482	DC	1999
56	Forrestal	EIA	Information Operations and Information Assurance/Secu	W410	Washington		GS	334	Computer Specialist	13	8	ITG	A	Barbara Hall	202-586-4482	DC	1999
57	Forrestal	EIA	Other Computing Services	W399	Washington		GS	301	Electronic Information Specialist	09	1	OIAF	A	Barbara Hall	202-586-4482	DC	1999
58	Forrestal	EIA	Systems Design, Development and Programming Servid	W826	Washington		GS	334	Computer Specialist	13	12	ITG/O&G/CN	A	Barbara Hall	202-586-4482	DC	1999

Appendix E 2001 CAI by IT function.xls

	B	C	D	E	F	G	H	I	J	K	L	M	O	P	Q	R	S
1	Facility	FieldOfficeCoc	Function	Function	InvCity	InvLP	InvPa	InvPo	InvPosTitle	Invpt	FTEs	OfficeBranch	Reaso	RespName	RespPhone	State	YrFirst
59	Forrestal	EM	Information and Telecommunications Program Manager	Y550	Washington	EM	GS	318	Secretary	8	1	1700000000	A	Michael Kleinrock	202-586-4604	DC	1999
60	Forrestal	EM	Information and Telecommunications Program Manager	Y550	Washington	EM	GS	334	Computer Specialist	15	1	1700000000	A	Michael Kleinrock	202-586-4604	DC	1999
61	Forrestal	EM	Information and Telecommunications Program Manager	Y550	Washington	EM	GS	334	Computer Specialist	9	3	1700000000	A	Michael Kleinrock	202-586-4604	DC	1999
62	Forrestal	EM	Information and Telecommunications Program Manager	Y550	Washington	EM	GS	334	Computer Specialist	13	4	1700000000	A	Michael Kleinrock	202-586-4604	DC	1999
63	Forrestal	EM	Information and Telecommunications Program Manager	Y550	Washington	EM	GS	343	Management & Program Analysis	14	1	1700000000	A	Michael Kleinrock	202-586-4604	DC	1999
64	Forrestal	EM	Information and Telecommunications Program Manager	Y550	Washington	EM	GS	343	Management & Program Analysis	11	1	1700000000	A	Michael Kleinrock	202-586-4604	DC	1999
65	Forrestal	EM	Information and Telecommunications Program Manager	Y550	Washington	EM	GS	501	Financial Administration & Program	14	1	1700000000	A	Michael Kleinrock	202-586-4604	DC	1999
66	Forrestal	EM	Information and Telecommunications Program Manager	Y550	Washington	EM	GS	1515	Operations Research	14	1	1700000000	A	Michael Kleinrock	202-586-4604	DC	1999
67	Germantown	EM	Information and Telecommunications Program Manager	Y550	Germantown	EM	GS	334	Computer Specialist	15	1	1700000000	A	Michael Kleinrock	202-586-4604	MD	1999
68	Germantown	EM	Information and Telecommunications Program Manager	Y550	Germantown	EM	GS	334	Computer Specialist	14	1	1700000000	A	Michael Kleinrock	202-586-4604	MD	1999
69	Germantown	EM	Information and Telecommunications Program Manager	Y550	Germantown	EM	GS	334	Computer Specialist	9	1	1700000000	A	Michael Kleinrock	202-586-4604	MD	1999
70	Germantown	EM	Information and Telecommunications Program Manager	Y550	Germantown	EM	GS	334	Computer Specialist	12	1	1700000000	A	Michael Kleinrock	202-586-4604	MD	1999
71	Germantown	EM	Information and Telecommunications Program Manager	Y550	Germantown	EM	GS	334	Computer Specialist	13	3	1700000000	A	Michael Kleinrock	202-586-4604	MD	1999
72	Germantown	EM	Information and Telecommunications Program Manager	Y550	Germantown	EM	GS	343	Management & Program Analysis	13	1	1700000000	A	Michael Kleinrock	202-586-4604	MD	1999
73	Germantown	EM	Information and Telecommunications Program Manager	Y550	Germantown	EM	GS	1301	General Physical Science	14	1	1700000000	A	Michael Kleinrock	202-586-4604	MD	1999
74	Forrestal	FE	Computing Services and Data Base Management	W310	Washington	FE	GS	334	Computer Specialist	14	1	2805000000	A	Mary Jane Roland	301-903-3514	DC	1999
75	Forrestal	FE	Computing Services and Data Base Management	W310	Washington	FE	GS	334	Computer Specialist	14	1	2840000000	A	Mary Jane Roland	301-903-3514	DC	1999
76	Forrestal	FE	Information and Telecommunications Program Manager	Y550	Washington	FE	GS	343	Program Analyst	13	1	2805000000	A	Mary Jane Roland	301-903-3514	DC	1999
77	Forrestal	FE	Information and Telecommunications Program Manager	Y550	Washington	FE	GS	343	Program Analyst	13	1	2805000000	A	Mary Jane Roland	301-903-3514	DC	1999
78	Germantown	FE	Information and Telecommunications Program Manager	Y550	Germantown	FE	GS	343	Program Analyst	12	1	2805000000	A	Mary Jane Roland	301-903-3514	MD	1999
79	Germantown	FE	Information Technology Management	W601	Germantown	FE	GS	334	Computer Specialist	13	1	2805000000	A	Mary Jane Roland	301-903-3514	MD	1999
80	Golden	Golden	Computing Services and Data Base Management	W310	Golden	EE	GS	334	Computer Specialist	14	1	7906000000	A	Christine Phoebe	303-275-4752	CO	1999
81	Washington	HG	Computing Services and Data Base Management	W310	Washington		GS	334	Computer Specialist	13	1		A	Richard Cronin	202-426-1562	DC	1999
82	Washington	HG	Computing Services and Data Base Management	W310	Washington		GS	335	Computer Assistant	09	1		A	Richard Cronin	202-426-1562	DC	1999
83	Washington	HG	Directives and Records Management Services	Y840	Washington		GS	963	Legal Instruments Examiner	9	3		A	Richard Cronin	202-426-1562	DC	1999
84	Washington	HG	Directives and Records Management Services	Y840	Washington		GM	930	Supervisory Analyst	14	1		A	Richard Cronin	202-426-1562	DC	1999
85	Washington	HG	Directives and Records Management Services	Y840	Washington		GS	963	Legal Instruments Examiner	7	1		A	Richard Cronin	202-426-1562	DC	1999
86	DOE-Idaho	ID	Information and Telecommunications Program Manager	Y550	Idaho Falls	EM	GS	334	Computer Specialist	13	3	5120000000	A	Maralee Cutler	208-526-0475	ID	1999
87	DOE-Idaho	ID	Information and Telecommunications Program Manager	Y550	Idaho Falls	EM	GS	343	Program Analyst	13	1	5120000000	A	Maralee Cutler	208-526-0475	ID	1999
88	DOE-Idaho	ID	Information and Telecommunications Program Manager	Y550	Idaho Falls	EM	GS	334	Computer Specialist	12	2	5120000000	A	Maralee Cutler	208-526-0475	ID	1999
89	DOE-Idaho	ID	Systems Design, Testing and Certification	D700	Idaho Falls	EM	GS	1301	Physical Scientist	13	0.5	5120000000	A	Maralee Cutler	208-526-0475	ID	1999
90	DOE-Idaho	ID	Directives and Records Management Services	Y840	Idaho Falls	EM	GS	344	Mgmt. Asst.	7	1	5120000000	C	Maralee Cutler	208-526-0475	ID	1999
91	Forrestal	IG	Computing Services and Data Base Management	W310	Washington		GS	334	Lead Computer Spec.	14	1	0410000000	A	Denise Smith	202-586-1925	DC	1999
92	Forrestal	IG	Computing Services and Data Base Management	W310	Washington		GS	334	Computer Spec.	12	1	0410000000	A	Denise Smith	202-586-1925	DC	1999
93	FORRESTAL	MA	Computing Services and Data Base Management	W310	Washington		GS	301	Management Information Systems	13	1	3D26100000	A	Roscoe Harris	202-586-5527	DC	1999
94	Forrestal	MA	Computing Services and Data Base Management	W310	Washington		GS	301	MANAGEMENT INFORMATION SY	14	1	3D52000000	A	Roscoe Harris	202-586-5527	DC	1999
95	Forrestal	MA	Information and Telecommunications Program Manager	Y550	Washington		GS	334	Computer Specialist	14	1	3D00100000	A	Roscoe Harris	202-586-5527	DC	1999
96	Forrestal	MA	Information and Telecommunications Program Manager	Y550	Washington		GS	334	Computer Specialist	15	1	3D00100000	A	Roscoe Harris	202-586-5527	DC	1999
97	Forrestal	MA	Computing Services and Data Base Management	W310	Washington		GS	301	Administrative Specialist	11	1	3d52000000	B	Roscoe Harris	202-586-5527	DC	1999
98	FORRESTAL	MA	Computing Services and Data Base Management	W310	Washington		GS	301	Management Information Systems	12	1	3D52000000	B	Roscoe Harris	202-586-5527	DC	1999
99	Morgantown	NETL	Information Technology Management	W601	Morgantown	FE	GS	343	Program Analyst	13	1	7267200000	A	Kathy Fear	412-386-6170	WV	1999
100	Pittsburgh	NETL	Systems Design, Development and Programming Service	W826	Pittsburgh	FE	GS	334	Computer Specialist	13	2	7266200000	A	Kathy Fear	412-386-6170	PA	1999
101	Pittsburgh	NETL	Systems Design, Development and Programming Service	W826	Pittsburgh	FE	GS	334	Computer Specialist	12	3	7266200000	A	Kathy Fear	412-386-6170	PA	1999
102	Pittsburgh	NETL	Systems Design, Development and Programming Service	W826	Pittsburgh	FE	GS	334	Computer Specialist	11	1	7266200000	A	Kathy Fear	412-386-6170	PA	1999
103	Morgantown	NETL	Systems Design, Development and Programming Service	W826	Morgantown	FE	GS	855	Electronics Engineer	13	1	7266200000	A	Kathy Fear	412-386-6170	WV	1999
104	Morgantown	NETL	Systems Design, Development and Programming Service	W826	Morgantown	FE	GS	334	Computer Specialist	13	1	7266200000	A	Kathy Fear	412-386-6170	WV	1999
105	Morgantown	NETL	Systems Design, Development and Programming Service	W826	Morgantown	FE	GS	334	Computer Specialist	12	1	7266200000	A	Kathy Fear	412-386-6170	WV	1999
106	Forrestal	NN	Information Technology Management	W601	Washington		GS	301	Management Info. Spec.	13	1	N210000000	A	Linda DeLong	202-586-6019	DC	1999
107	Germantown	OA	Computing Services and Data Base Management	W310	Germantown		GS	334	Computer Specialist	14	1	2J04000000	A	Stephanie Hancock	301-903-9881	MD	1999
108	Germantown	OA	Computing Services and Data Base Management	W310	Germantown		GS	1301	Physical Scientist	14	1	2J04000000	A	Stephanie Hancock	301-903-9881	MD	1999
109	Oakland Ops Ofc	Oak	Computing Services and Data Base Management	W310	Oakland	DP	GS	0334	Computer+Specialist	13	3	NWO1600000	A	Dominic+Passanisi		CA	1999
110	Oakland Ops Ofc	Oak	Computing Services and Data Base Management	W310	Oakland	DP	GS	0334	Computer+Specialist	12	1	NWO1600000	A	Dominic+Passanisi		CA	1999
111	Oakland Ops Ofc	Oak	Computing Services and Data Base Management	W310	Oakland	DP	GS	0334	Computer+Specialist	09	1	NWO1600000	A	Dominic+Passanisi		CA	1999
112	Oakland Ops Ofc	Oak	Information Operations and Information Assurance/Security	W410	Oakland	DP	GS	0334	Computer+Specialist	13	1	NWO1600000	A	Dominic+Passanisi		CA	1999
113	LLNL	Oak	Information Operations and Information Assurance/Security	W410	Livermore	DP	GS	0080	Computer+Specialist	13	1	NWO6400000	A	Dominic+Passanisi		CA	1999
114	LLNL	Oak	Information Operations and Information Assurance/Security	W410	Livermore	DP	GS	0080	Lead+Information+Security+Specialist	14	1	NWO6400000	A	Dominic+Passanisi		CA	1999
115	LLNL	Oak	Information Operations and Information Assurance/Security	W410	Livermore	DP	GS	0334	Computer+Specialist	13	1	NWO6400000	A	Dominic+Passanisi		CA	1999

Appendix E 2001 CAI by IT function.xls

	B	C	D	E	F	G	H	I	J	K	L	M	O	P	Q	R	S
1	Facility	FieldOfficeCoc	Function	Function	InvCity	InvLP	InvPa	InvPo3	InvPosTitle	Invpt	FTEs	OfficeBranch	Reaso	RespName	RespPhone	State	YrFirst
116	Oakland Ops Ofc	Oak	Information and Telecommunications Program Manager	Y550	Oakland	DP	GM	334	Supervisory+Computer+Specialist	15	1	NWO16000Q	A	Dominic+Passanisi		CA	1999
117	Oakland Ops Ofc	Oak	Information and Telecommunications Program Manager	Y550	Oakland	DP	GS	391	Telecommunication+Specialist	12	1	NWO16000Q	A	Dominic+Passanisi		CA	1999
118	Oakland Ops Ofc	Oak	Information and Telecommunications Program Manager	Y550	Oakland	DP	GS	301	Records+Management+Specialist	13	1	NWO16000Q	A	Dominic+Passanisi		CA	1999
119	Oakland Ops Ofc	Oak	Information Technology Management	W601	Oakland	DP	GS	391	Lead+Telecommunications+Special	14	1	NWO16000Q	A	Dominic+Passanisi		CA	1999
120	Oakland Ops Ofc	Oak	Information Technology Management	W601	Oakland	DP	GS	334	Lead+Computer+Specialist	14	1	NWO16000Q	A	Dominic+Passanisi		CA	1999
121	Oakland Ops Ofc	Oak	Systems Design, Development and Programming Service	W826	Oakland	DP	GS	334	Computer+Specialist	13	1	NWO16000Q	A	Dominic+Passanisi		CA	1999
122	Oakland Ops Ofc	Oak	Telephone Systems	W210	Oakland	DP	GS	0391	Telecommunications+Specialist	12	1	NWO16000Q	A	Dominic+Passanisi		CA	1999
123	OHIO FIELD OFFI	Ohio	Data Collection and Analysis	D200	ROSS	EM	GS	305	PROGRAM ANALYST	12	1	FERNALD E	F	Linda Ketchum	937-865-4260	OH	1999
124	OHIO FIELD OFFI	Ohio	Computing Services and Data Base Management	W310	MIAMISBURG	EM	GS	334	COMPUTER SPECIALIST	13	3	OHIO FIELD	F	Linda Ketchum	937-865-4260	OH	1999
125	Oak Ridge	OR	Other Computing Services	W399	Oak Ridge	SC	GS	334	Computer Specialist	13	1	Office of Ass	B	Michael Blaylock	865-576-0130	TN	1999
126	Richland	ORP	System Acquisition -- Other Program Support	F160	Richland	EM	GS	1102		13	5		A	Connie Pierce	509-376-2891	WA	2001
127	Germantown	OSTI	Information and Telecommunications Program Manager	Y550	Germantown	SC	GS	855	Electronics Engineer	15	1	250-26-0000	A	Russell Morel	865-576-1155	MD	1999
128	Germantown	OSTI	Information and Telecommunications Program Manager	Y550	Germantown	SC	GS	301	Information Program Assistant	9	1	250-26-0000	A	Russell Morel	865-576-1155	MD	1999
129	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Access & Delivery Prog	14	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
130	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Access & Delivery Spec	14	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
131	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Programs Specialist	14	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
132	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	International Energy Information Sp	14	1	250-26-0000	A	Russell Morel	865-576-1155	TN	1999
133	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Lead Information Management Spe	14	2	250-26-0000	A	Russell Morel	865-576-1155	TN	1999
134	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	14	2	250-26-3000	A	Russell Morel	865-576-1155	TN	1999
135	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	343	Program Analyst	14	2	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
136	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Electronic Publishing Specialist	13	1	250-26-6000	A	Russell Morel	865-576-1155	TN	1999
137	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Management Specialist	13	1	250-26-6000	A	Russell Morel	865-576-1155	TN	1999
138	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Services Analyst	13	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
139	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Services Specialist	13	2	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
140	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	13	4	250-26-3000	A	Russell Morel	865-576-1155	TN	1999
141	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	343	Management Analyst	13	1	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
142	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	343	Program Analyst	13	2	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
143	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	501	Financial Management Specialist	13	1	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
144	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	1412	Technical Information Specialist	13	4	250-26-3000	A	Russell Morel	865-576-1155	TN	1999
145	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Services Analyst	12	2	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
146	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	12	1	250-26-3000	A	Russell Morel	865-576-1155	TN	1999
147	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	343	Management Analyst	12	2	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
148	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	343	Program Analyst	12	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
149	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	1412	Technical Information Specialist	12	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
150	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Dissemination Specialis	11	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
151	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Records Management Specialist	11	1	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
152	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	343	Management Analyst	11	2	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
153	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	343	Program Analyst	11	1	250-26-6000	A	Russell Morel	865-576-1155	TN	1999
154	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	1412	Technical Information Specialist	11	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
155	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Administrative Specialist	9	1	250-26-0000	A	Russell Morel	865-576-1155	TN	1999
156	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	303	Administrative Assistant	7	1	250-26-0000	A	Russell Morel	865-576-1155	TN	1999
157	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	326	Office Automation Assistant	7	1	250-26-3000	A	Russell Morel	865-576-1155	TN	1999
158	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	14	2	250-26-6000	A	Russell Morel	865-576-1155	TN	1999
159	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	13	2	250-26-6000	A	Russell Morel	865-576-1155	TN	1999
160	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	1412	Technical Information Specialist	13	2	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
161	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	12	1	250-26-6000	A	Russell Morel	865-576-1155	TN	1999
162	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	343	Program Analyst	12	1	250-26-6000	A	Russell Morel	865-576-1155	TN	1999
163	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Dissemination Specialis	11	1	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
164	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	303	Administrative Assistant	7	1	250-26-5000	A	Russell Morel	865-576-1155	TN	1999
165	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	303	Administrative Assistant	7	1	250-26-6000	A	Russell Morel	865-576-1155	TN	1999
166	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	303	Administrative Assistant	7	1	250-26-7000	A	Russell Morel	865-576-1155	TN	1999
167	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Senior Scientific Analyst	13	1	250-26-7000	B	Russell Morel	865-576-1155	TN	1999
168	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	13	2	250-26-6000	B	Russell Morel	865-576-1155	TN	1999
169	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	12	1	250-26-3000	B	Russell Morel	865-576-1155	TN	1999
170	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	1310	Physicist	12	1	250-26-3000	B	Russell Morel	865-576-1155	TN	1999
171	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	1320	Chemist	12	1	250-26-5000	B	Russell Morel	865-576-1155	TN	1999
172	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Dissemination Specialis	11	1	250-26-5000	B	Russell Morel	865-576-1155	TN	1999

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1	Facility	FieldOfficeCoc	Function	Function	InvCity	InvLP	InvPa	InvPo	InvPosTitle	Invpt	FTEs	OfficeBranch	Reaso	RespName	RespPhone	State	YrFirst	
173	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	301	Information Specialist	9	1	250-26-6000	B	Russell Morel	865-576-1155	TN	1999	
174	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	9	2	250-26-6000	B	Russell Morel	865-576-1155	TN	1999	
175	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	334	Computer Specialist	12	1	250-26-6000	B	Russell Morel	865-576-1155	TN	1999	
176	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	1310	Physicist	12	1	250-26-6000	B	Russell Morel	865-576-1155	TN	1999	
177	Oak Ridge	OSTI	Information and Telecommunications Program Manager	Y550	Oak Ridge	SC	GS	1412	Technical Information Specialist	13	1	250-26-0000	C	Russell Morel	865-576-1155	TN	1999	
178	Pittsburgh	PNR	Information Technology Management	W601	Pittsburgh	NR	GS	854	Computer Engineer	13	1	NX13000000	A	Dorothy Whitt	412-476-7206	PA	1999	
179	Pittsburgh	PNR	Information Technology Management	W601	Pittsburgh	NR	GS	854	Computer Engineer	12	3	NX13000000	A	Dorothy Whitt	412-476-7206	PA	1999	
180	Rocky Flats Field	CRF	Information and Telecommunications Program Manager	Y550	Golden	EM	GS	334	Computer Specialist	13	1	6012150000	F	Wilda Sutter	303-966-5808	CO	1999	
181	Rocky Flats Field	CRF	Directives and Records Management Services	Y840	Golden	EM	GS	343	Management+Analyst	13	1	6012150000	F	Wilda+Sutter		CO	1999	
182	Rocky Flats Field	CRF	Directives and Records Management Services	Y840	Golden	EM	GS	343	Management Analyst	12	1	6012150000	F	Wilda Sutter	303-966-5808	CO	1999	
183	Rocky Flats Field	CRF	Information Technology Management	W601	Golden	EM	GS	343	Management Analyst	13	1	6012150000	F	Wilda Sutter	303-966-5808	CO	1999	
184	Richland	RL	Information Operations and Information Assurance/Secu	W410	Richland	EM	GS	801		13	1		A	Connie Pierce	509-376-2891	WA	1999	
185	Richland	RL	Information and Telecommunications Program Manager	Y550	Richland	EM	GS	801		14	1		A	Connie Pierce	509-376-2891	WA	1999	
186	Richland	RL	Directives and Records Management Services	Y840	Richland	EM	GS	301		13	1		A	Connie Pierce	509-376-2891	WA	1999	
187	Richland	RL	Information Technology Management	W601	Richland	EM	GS	334		14	1		A	Connie Pierce	509-376-2891	WA	1999	
188	Richland	RL	Information Technology Management	W601	Richland	EM	GS	343		13	1		A	Connie Pierce	509-376-2891	WA	1999	
189	Richland	RL	Information Technology Management	W601	Richland	EM	GS	343		12	1		A	Connie Pierce	509-376-2891	WA	1999	
190	Richland	RL	Personnel IT Support	B702	Richland	EM	GS	334		13	1		A	Connie Pierce	509-376-2891	WA	1999	
191	Las Vegas	RW	Other ADP Functions	W999	Las Vegas	RW	GS	343	Program Analyst	12	1	118000001	A	Sonja Harlan	202-586-8839	NV	1999	
192	Las Vegas	RW	Systems Design, Development and Programming Servic	W826	Las Vegas	RW	GS	334	Computer Spec	14	3	118000001	A	Sonja Harlan	202-586-8839	NV	1999	
193	Las Vegas	RW	Systems Design, Development and Programming Servic	W826	Las Vegas	RW	GS	334	Computer Spec	13	2	118000001	A	Sonja Harlan	202-586-8839	NV	1999	
194	Las Vegas	RW	Systems Design, Development and Programming Servic	W826	Las Vegas	RW	GS	301	Info Mgmt Spec	12	1	118000001	A	Sonja Harlan	202-586-8839	NV	1999	
195	Germantown	SC	Management Headquarters -- Communications, Comput	W100	Germantown	SC	GS	334	Computer Specialist	14	1	2501350000	A	Janet Venneri	301-903-8642	MD	1999	
196	Germantown	SC	Management Headquarters -- Communications, Comput	W100	Germantown	SC	GS	334	Computer Specialist	15	2	2501350000	A	Janet Venneri	301-903-8642	MD	1999	
197	Germantown	SC	Management Headquarters -- Communications, Comput	W100	Germantown	SC	GS	343	Program Analyst	14	1	2501350000	A	Janet Venneri	301-903-8642	MD	1999	
198	Germantown	SC	Other ADP Functions	W999	Germantown	SC	GS	334	Computer Specialist (Programmer A	11	1	2506200000	B	Janet Venneri	301-903-8642	MD	1999	
199	Germantown	SC	Other ADP Functions	W999	Germantown	SC	GS	334	Computer Specialist	12	2	2501350000	B	Janet Venneri	301-903-8642	MD	1999	
200	Germantown	SC	Other ADP Functions	W999	Germantown	SC	GS	344	Management Assistant (OA)	07	1	2501350000	B	Janet Venneri	301-903-8642	MD	1999	
201	Schenectady	SNR	Information Operations and Information Assurance/Secu	W410	Schenectady	NR	GS	854	Computer+Engineer	12	1	NX20010000	A	Alfred Riccio	518-395-4614	NY	1999	
202	Schenectady	SNR	Information Operations and Information Assurance/Secu	W410	Schenectady	NR	GS	334	Computer+Specialist	11	1	NX20010000	A	Alfred Riccio	518-395-4614	NY	1999	
203	Schenectady	SNR	Information Technology Management	W601	Schenectady	NR	GS	854	Computer+Engineer	12	1	NX21000000	A	Alfred Riccio	518-395-4614	NY	1999	
204	Germantown	SO	Data Center Operations	W600	Germantown						6		A	Mary Ann Wallace	202-586-1216	MD	1999	
205	Germantown	SO	Information and Telecommunications Program Manager	Y550	Germantown						20		A	Mary Ann Wallace	202-586-1216	MD	1999	
206	Forrestal	SO	Information Technology Management	W601	Washington						8		A	Mary Ann Wallace	202-586-1216	DC	1999	
207	Germantown	SO	Information Technology Management	W601	Germantown						14		A	Mary Ann Wallace	202-586-1216	MD	1999	
208	Forrestal	SO	Management Headquarters -- Communications, Comput	W100	Washington						6		A	Mary Ann Wallace	202-586-1216	DC	1999	
209	Germantown	SO	Management Headquarters -- Communications, Comput	W100	Germantown						13		A	Mary Ann Wallace	202-586-1216	MD	1999	
210	Germantown	SO	Other ADP Functions	W999	Germantown						9		A	Mary Ann Wallace	202-586-1216	MD	1999	
211	Forrestal	SO	Seat Management Services	W828	Washington						10		A	Mary Ann Wallace	202-586-1216	DC	1999	
212	Germantown	SO	Seat Management Services	W828	Germantown						16		A	Mary Ann Wallace	202-586-1216	MD	1999	
213	Germantown	SO	Systems Design, Development and Programming Servic	W826	Germantown						11		A	Mary Ann Wallace	202-586-1216	MD	1999	
214	New Orleans	SPRO	Computing Services and Data Base Management	W310	New Orleans	FE	GS	334	Computer Specialist	13	1	740-402-000	A	Gary Landry	504-734-4660	LA	1999	
215	New Orleans	SPRO	Computing Services and Data Base Management	W310	New Orleans	FE	GS	334	Computer Specialist	12	1	740-402-000	A	Gary Landry	504-734-4660	LA	1999	
216	Savannah River	SR	Computing Services and Data Base Management	W310	Aiken	EM	GS	334	Computer Specialist	13	2	SR	A	Sandee Greene	803-725-7685	SC	1999	
217	Savannah River	SR	Information Operations and Information Assurance/Secu	W410	Aiken	EM	GS	80	Security Specialist	12	1	SR	A	Sandee Greene	803-725-7685	SC	1999	
218	Savannah River	SR	Information Operations and Information Assurance/Secu	W410	Aiken	EM	GS	80	Security Specialist	14	1	SR	A	Sandee Greene	803-725-7685	SC	2001	
219	Savannah River	SR	Information Operations and Information Assurance/Secu	W410	Aiken	EM	GS	80	Information Security Specialist	13	2	SR	A	Sandee Greene	803-725-7685	SC	1999	
220	Savannah River	SR	Information Technology Management	W601	Aiken	EM	GS	301	Information Services Specialist	13	3	SR	A	Sandee Greene	803-725-7685	SC	1999	
221	Savannah River	SR	Information Technology Management	W601	Aiken	EM	GS	301	Lead Information Resources Specia	14	1	SR	A	Sandee Greene	803-725-7685	SC	1999	
222	Savannah River	SR	Other Computing Services	W399	Aiken	EM	GS	301	Communications Services Specialis	13	1	SR	A	Sandee Greene	803-725-7685	SC	1999	
223	Savannah River	SR	Other Information Operation Services	W499	Aiken	EM	GS	301	Lead Information Management Spe	14	1	SR	A	Sandee Greene	803-725-7685	SC	1999	
224	Savannah River	SR	Systems Design, Development and Programming Servic	W826	Aiken	EM	GS	334	Computer Specialist	12	1	SR	A	Sandee Greene	803-725-7685	SC	1999	
225	Savannah River	SR	Systems Engineering and Installation of Communication	T818	Aiken	EM	GS	855	Electronics Engineer	13	1	SR	A	Sandee Greene	803-725-7685	SC	1999	
226	Forrestal	WT	Computing Services and Data Base Management	W310	Washington				Policy+Analyst	13	1		C	Cheryl Dinkins	202-586-7388	DC	1999	
227	Forrestal	WT	Computing Services and Data Base Management	W310	Washington				GS 00334	Computer+Specialist	13	1		C	Cheryl Dinkins	202-586-7388	DC	1999
228	Forrestal	WT	Computing Services and Data Base Management	W310	Washington				GS 00301	Prog.+Computer+Specialist	12	1		C	Cheryl Dinkins	202-586-7388	DC	1999
229	Forrestal	WT	Computing Services and Data Base Management	W310	Washington				GS 00301	Prog.+Support+Specialist	09	1		C	Cheryl Dinkins	202-586-7388	DC	1999

Appendix E 2001 CAI by IT function.xls

	B	C	D	E	F	G	H	I	J	K	L	M	O	P	Q	R	S
1	Facility	FieldOfficeCode	Function	Function	InvCity	InvLP	InvPa	InvPo	InvPosTitle	Invp	FTEs	OfficeBranch	Reason	RespName	RespPhone	State	YrFirst
230	Y-12 National Sec	Y-12	Other Computing Services	W399	Oak Ridge	DP	GS	334	Computer Specialist	12	1	Y-12 Area O	A	Michael Blaylock	865-576-0130	TN	1999
231																	
232											419.5						